



MINUTES

November 25, 2009 – 10:00am

T1 Conference Room; City Hall (Temp. location)

Commissioners Present: Steve Criss; Lynn Gelormino; Jessica Hodorski; Gail Kruppa; Julia Sloan; Jacque Williams

Members Present: Mayor Bingham; Tom Bott; Cindy Donaldson; **Joanne Levine**; Rose Ponte

- I. Call To Order: 10:05
- II. Acceptance of Previous Meeting Minutes - Accepted
 - a. Motion: Steve Criss
 - b. Second: Jessica Hodorski
- III. Light-Up Main (Jessica)- Friday, November 27th from 4:30-8:00
 - a. Meeting will table all other projects to prepare for Light-Main.
 - b. Volunteers Needed to set-up luminaries: Friday, November 27th in afternoon.
- IV. Open Floor
 - a. Main Street Market Place: Meetings will begin in December for the planned, Thursday night market places throughout the summer. Steve will report back on meeting dates and times.
 - b. Singer/Songwriter: Jacque reported that there are around 25 musicians playing at T-Place. He suggested that we create and brand a logo for merchandising.
 - c. One Year Anniversary Cocktail Party: The Commission suggested hosting a cocktail party to introduce the Commission to the town and also introduce the Singer/Songwriter musicians, the Artspace Artists, and other people that Commission is working with. A subcommittee will be formed to plan the event for mid January.
 - d. Vinyl Window Signs: Tabled because empty retail space is becoming active again. Once it is determined which retail spaces are still available, the committee will begin work again.
 - e. Mural Project: The project is currently at a standstill with the reorganization of Libby's Furniture. It needs to be determined if the new owners will honor Mr. Libby's original gift or if they will choose to use the space in a different way. If they choose to keep the space as a mural canvas, a written agreement will be needed. In addition, Greg Mele of Eastside Electric has donated the lifts needed for the mural painting and Wright Way Signs has offered to oversee the actual execution of the mural.
 - f. Communication: Commissioner Williams brought up the concern that there isn't enough communication between Commissioners. At the next ACT meeting, Chairperson Criss will make a motion to have all ACT subcommittee meetings take place on Wednesday at 10:00am, mirroring official meeting times, therefore every Commissioner will be aware of when meetings take place. Commissioner Hodorski made a point to mention that there has always been good communication between the Commission and that it is also the responsibility of each Commissioner to make his or herself aware of when

meeting are. Rose Ponte also mentioned that at each monthly meeting each subcommittee reports to the group and all reports are in the minutes.

- g.** Grants/Informational Lectures: Rose Ponte mentioned a recent grant she received to create a study to better decide which retail space could be feasible to entering the Nancy Marine Studio space or the Coldwell Banker building. More details will follow. Steve Criss also mentioned having a gentleman come to the ACT Commission to determine our tourism profile in Torrington and the Northwest Corner. Steve Criss will have more information to follow.

V. Upcoming ACT Meetings

- a.** Official ACT Meeting - Wed., December 30th 10am – City Hall

VI. Call to Close: 11:15

- a.** Motion: Steve Criss
- b.** Second: Lynn Gelormino